



**BINAYTARA  
FOUNDATION**



**Talent Solutions**

Opportunity Profile  
For the Position of:

**CONTROLLER**

**BINAYTARA FOUNDATION**



# OPPORTUNITY SUMMARY

Binaytara Foundation (BTF) is seeking a dynamic and experienced professional to join our expanding leadership team as Controller. As a pivotal member of our organization, the Controller will oversee all aspects of financial management and reporting, ensuring the integrity of our financial systems while supporting our mission to minimize cancer disparities globally.

This role presents an exciting opportunity for a strategic thinker with a strong background in financial analysis, budgeting, and compliance to contribute to the continued growth and success of our foundation. If you are passionate about making a difference in the fight against cancer and possess the necessary expertise in financial leadership, we invite you to join us on our mission-driven journey.



# ABOUT THE BINAYTARA FOUNDATION

The Binaytara Foundation is a global health nonprofit dedicated to enhancing access to cutting-edge cancer care both in the United States and worldwide. As the foremost provider of oncology continuing education for physicians, we delivered educational programs to clinicians from 318 oncology practices across the United States in 2023. Complementing our efforts, our peer-reviewed oncology journal, *The International Journal of Cancer Care & Delivery (IJCCD)*, along with our authoritative source for scientific information on cancer, *The Cancer News*, offers invaluable educational and scientific resources for oncology practitioners.

Furthermore, our global oncology programs are centered on developing infrastructure and providing training to healthcare professionals to address the growing needs for cancer care in low- and middle-income countries (LMICs), including a cancer hospital in Nepal.

## **We Exist to Minimize Cancer Care Disparities**

The Binaytara Foundation's mission is rooted in improving healthcare in underserved communities and enhancing cancer care globally. We achieve this by educating healthcare providers and community members, advocating for enhanced access to care, and pioneering innovative program models and services that foster equitable healthcare access.

# MISSION

Binaytara Foundation's mission is to improve healthcare in resource-poor communities and improve cancer care worldwide by educating healthcare providers and community members, advocating for better access to care, and innovating program models and services that promote equitable access to healthcare.

# DIVERSITY EQUITY & INCLUSION

As an impact-focused organization, we strive to improve health equity and minimize disparities in cancer care. Through collaboration with diverse employees, volunteers, partners, and supporters, we envision a world where every individual has access to evidence-based healthcare that enhances their quality of life.

# OUR VALUES

**Benevolence**

**Transparency**

**Friendship**

Our actions are guided by the core values of Benevolence (doing good), Transparency (doing good responsibly), and Friendship (doing good together). The Binaytara Foundation is led by a team of highly accomplished and passionately dedicated individuals committed to making a meaningful impact in people's lives.

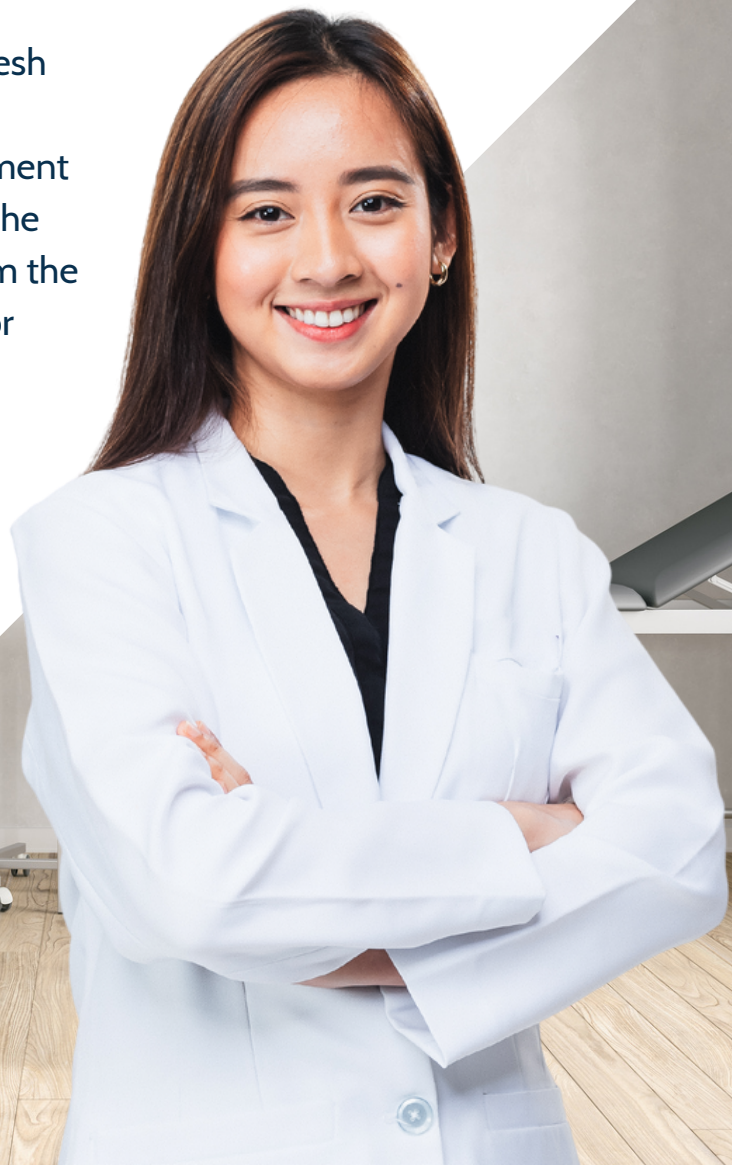
# FOCUSED PROJECTS

## Hematology-Oncology Conferences

The Binaytara Foundation stands as a premier provider of accredited continuing education (CME/CE) for hematology and oncology professionals in the United States. In 2023, we hosted 24 in-person conferences, with over 45 in-person conferences scheduled in 2024. Additionally, we deliver continuing education through web-based applications, mobile platforms, and other mediums. Our Education Academy offers free oncology CME activities, ensuring accessibility to learners for earning credits and Maintenance of Certification (MOC) Points. Visit <https://education.binayfoundation.org> to learn more.

## Cancer Hospital in Janakpurdham, Nepal

In December 2018, the Binaytara Foundation inaugurated a 25-bed cancer hospital in the Madhesh Province of Nepal, addressing the critical lack of healthcare facilities for cancer diagnosis and treatment in a region with over six million residents. Prior to the establishment of this hospital, cancer patients from the area endured an arduous 8-hour journey by bus for treatment. We are currently constructing a 200-bed cancer hospital to expand the current facility's capacity, with an anticipated completion date in late 2026. Upon full operation, this new hospital is projected to cater to over 20,000 new cancer patients annually. The Binaytara Foundation Cancer Center currently offers comprehensive cancer prevention, diagnosis, treatment, and palliative care services, operating round-the-clock for emergency services and in-patient care.





## CURRENT SERVICES

The Binaytara Foundation Cancer Center currently provides cancer prevention, diagnosis, treatment, and palliative care services.

The following list of services is among the growing list of healthcare services the BTFCC offers:

- [Chemotherapy](#)
- [Head & Neck Surgery](#)
- [24-Hour Emergency Services](#)
- [24-Hour In-Patient Care](#)
- [Histopathology & Other Lab Services](#)
- [Other Surgical Services](#)
- [Cancer Screening](#)
- [24-Hour ICU Care](#)
- [Gynecological Oncology](#)

To learn more about BTFCC, [click here](#).

The background of the slide is a photograph of a workshop. On the left, a bicycle is partially visible. In the center, there is a wooden door with a decorative white paper hanging above it. On the right, there are large green gears and a wooden frame, suggesting a mechanical or industrial setting. The overall lighting is warm and somewhat dim, highlighting the textures of the wood and metal.

# Financial Growth

---

**2019 - \$338,000**

**2020 - \$878,000**

**2021 - \$1,673,000**

**2022 - \$1,733,400**

**2023 - \$4,700,000**

**2024 (forecast) - \$9,500,000**

# THE OPPORTUNITY:

## Position Summary

The Controller will report to the Executive Director, will serve on the Executive Leadership Team (ELT), and will oversee our financial operations and ensure compliance with accounting standards. The Controller will need to be able to manage up to the Executive Director and BOD and will currently manage one direct report.

The Controller will develop and maintain accounting policies and procedures, manage day-to-day accounting functions including AP/AR, payroll, and general ledger, and prepare financial statements and reports for management and the Board of Directors. Additionally, this role will lead the annual budgeting process, collaborate with the development team on grant tracking and compliance, and oversee audit and tax preparation processes. Excellent communication and interpersonal skills are essential for this role, as is the ability to work collaboratively with all levels of the organization.

### Key Responsibilities:

- Develop and maintain accounting policies and procedures to ensure compliance with GAAP and other accounting standards.
- Oversee the Foundation's day-to-day accounting operations, including AP/AR, payroll, and general ledger.
- Prepare monthly, quarterly, and annual financial statements and reports for management and the Board of Directors
- Develop and manage the Foundation's annual budget process, including forecasting and variance analysis.
- Collaborate with the development team to ensure proper tracking of grant expenses and compliance with grant requirements.
- Oversee the Foundation's audit and tax preparation processes.
- Provide financial analysis and guidance to support strategic decision-making.
- Manage a full-time accountant direct report.

## Requirements:

- Bachelor's degree in accounting required. C.P.A. or on C.P.A track preferred.
- 5+ years of related accounting experience in private foundation/public charity settings, with at least 2 years of experience in a supervisory role.
- Must have a dedication to the tax-exempt sector, the ability to exercise discretion, work independently, take initiative, meet multiple and competing deadlines, participate as an effective team member, and follow tasks through to completion.
- Strong knowledge of GAAP and other accounting standards
- Experience in monetizing technical platforms.
- Experience with accounting software (QuickBooks, Xero, etc.) and Microsoft Excel.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively with individuals at all levels of the organization.
- Passion for our mission.

## COMPENSATION, BENEFITS, AND LOCATION:

---

Compensation for this role ranges from \$115,000-\$125,000  
based on skills and experience.

Benefits for this position are highly competitive with comparable opportunities.

This position is based at the Binaytara Foundation's office in Bellevue Washington.  
This is a national search and relocation will be provided if necessary.

BTF is committed to attracting and retaining exceptional leadership.

---

## About Bellevue, Washington

Bellevue is located in the greater Seattle metropolitan area in Washington state. With beautiful parks, top schools, and a vibrant economy, Bellevue is routinely ranked among the best mid-sized cities in the country.

While business booms downtown, much of Bellevue retains a small-town feel, with thriving, woodsy neighborhoods and a vast network of trails. With nearly 100 parks, Bellevue is known as “a city in a park.” The city’s crime rates are consistently low.

Retail options abound in Bellevue, and an arts community is taking off in BelRed. Bellevue’s agrarian traditions are celebrated in the spring and fall at popular fairs at the Kelsey Creek Farm Park. More than 300,000 people visit the downtown area the last weekend in July each year for arts and crafts fairs.

The city spans more than 33 square miles between Lake Washington and Lake Sammamish and is a short drive from the Cascade Mountains. People can kayak within sight of downtown in the Mercer Slough Nature Park, a 320-acre wetland preserve.

The population is growing and becoming more diverse. In 2015, according to the U.S. Census, Bellevue’s population became evenly split between non-Hispanic whites and people of color, making the city one of the most diverse in Washington.



# THE SEARCH AND SELECTION PROCESS

DickersonBakker Talent Solutions has been retained by the Binaytara Foundation (BTF) to conduct this search for its new Controller. Candidates will be identified through a number of sources; DickersonBakker consultants will review and evaluate all interested parties in the process of determining a final group for consideration. The search will be coordinated by members of the Binaytara Foundation's selection committee who will be involved in all aspects of the process, including interviewing finalists and participating in the decision-making process. The search will be conducted in a professional, consistent manner with a commitment to all potential candidates being afforded the same considerations by the search firm and the Client. The Binaytara Foundation is an equal opportunity employer. All reasonable efforts will be made to protect the confidentiality of candidates. Additional information may be obtained by visiting [dickersonbakker.com](http://dickersonbakker.com)



*Kat Landa, CFRE, CSD*  
*Senior Vice President, Talent Solutions*

*Email: [resumes@dickersonbakker.com](mailto:resumes@dickersonbakker.com)*



*Amber Christoferson*  
*Group Vice President, Talent Solutions*

*Email: [resumes@dickersonbakker.com](mailto:resumes@dickersonbakker.com)*

